



OFFICE OF INSPECTOR GENERAL

U.S. Agency for International Development

MEMORANDUM

DATE: April 2, 2024

TO: USAID/Philippines, Mission Director, Ryan Washburn

FROM: Inspections and Evaluations Director, Amy Burns /s/

SUBJECT: Inspection of USAID/Philippines' Program Cycle (Task No. EEI00224)

The USAID Office of Inspector General Inspections and Evaluations (I&E) Division is initiating an inspection of USAID/Philippines' Program Cycle. Our inspection will examine USAID/Philippines' adherence to Program Cycle requirements as defined in ADS 201, including strategic planning, activity design and implementation, monitoring, evaluation, and collaborating, learning, and adapting.

We would like to schedule an entrance conference with you on or around April 16, 2024. We ask that you please identify a principal point of contact to assist with scheduling and coordinating requests for information. Please note the engagement will include a review of documentation prior to and during a site visit, and interviews will be conducted primarily during the site visit.

If we terminate or significantly change the inspection before it is complete, I will notify you in writing.

Feel free to contact the following staff with any questions or concerns:



We look forward to working with you and your staff during this inspection.