



## MEMORANDUM

**DATE:** October 15, 2018

**TO:** USAID/Zimbabwe, Mission Director, Stephanie Funk

**FROM:** Regional Inspector General/Pretoria, Robert Mason /s/

**SUBJECT:** Financial Audit of USAID Resources Managed by Southern Africa HIV and AIDS Information Dissemination Service in Zimbabwe Under Cooperative Agreement AID-613-A-16-00001, April 28, 2016, to September 30, 2017 (Report No. 4-613-19-002-R)

This memorandum transmits the final audit report on USAID resources managed by Southern Africa HIV and AIDS Information Dissemination Service (SAfAIDS). SAfAIDS contracted with the independent certified public accounting firm Baker Tilly, Harare, Zimbabwe to conduct the audit. The contract required the audit firm to perform the audit in accordance with generally accepted government auditing standards (GAGAS).

The audit firm states that it performed its audit in accordance with GAGAS except that the audit firm did not have an external quality control review program that fully satisfied the requirements set forth in GAGAS. The audit firm is responsible for the enclosed report and the conclusions expressed in it. We do not express an opinion on SAfAIDS' fund accountability statement; the effectiveness of its internal control; or its compliance with the award, laws, and regulations.<sup>1</sup>

The audit objectives were to (1) express an opinion on whether the fund accountability statement for the period audited, was presented fairly, in all material respects; (2) evaluate SAfAIDS' internal controls; (3) determine whether SAfAIDS complied with award terms and applicable laws and regulations (4) review the indirect cost rate; and (5) review the implementation status of prior period recommendations.

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<sup>1</sup> We reviewed the audit firm's report for conformity with professional reporting standards. Our desk reviews are typically performed to identify any items needing clarification or issues requiring management attention. Desk reviews are limited to review of the audit report itself and excludes review of the auditor's supporting working papers; they are not designed to enable us to directly evaluate the quality of the audit performed.

To answer the audit objectives, Baker Tilly (1) audited the fund accountability statement for the award including the budgeted amounts by category and major items and the revenues received from USAID for the period covered by the audit and the costs reported by SAfAIDS as incurred from , April 28, 2016, to September 30, 2017; (2) evaluated the control environment, the adequacy of the accounting systems, and control procedures that pertain to SAfAIDS' ability to report financial data consistent with the assertions embodied in each account of the fund accountability statement; (3) identified the award terms and pertinent laws and regulations and determined which of those, if not observed, could have a direct and material effect on the fund accountability statement; (4) determined that the review of the indirect cost rate was not applicable; and (5) determined that the review of the implementation status of the prior period recommendations was not applicable. SAfAIDS reported expenditures of \$2,894,591 in USAID funds during the audited period.

The audit firm concluded the fund accountability statement presented fairly, in all material respects, program revenues and costs incurred under the award for the period audited except for \$51,925 in ineligible questioned costs. The audit firm also reported two instances of material noncompliance.

During our desk review, we noted several minor issues which the audit firm will need to address in future audit reports. We presented these issues in a memo to the controller, dated October 15, 2018.

To address the issues identified in the report, we recommend that USAID/Zimbabwe

**Recommendation 1.** Determine the allowability of \$51,925 in ineligible questioned cost on page 8 of the audit report and recover any amount that is unallowable.

**Recommendation 2.** Verify that Southern Africa HIV and AIDS Information Dissemination Service corrects the two instances of material noncompliance detailed on pages 18 and 19 of the audit report.

We ask that you provide your written notification of actions planned or taken to reach management decision. We appreciate the assistance extended during the engagement.

OIG does not routinely distribute independent public accounting reports beyond the immediate addressees because a high percentage of these reports contain information restricted from release under the Trade Secrets Act, 18 U.S.C. 1905 and Freedom of Information Act Exemption Four, 5 U.S.C. 552(b)(4) ("commercial or financial information obtained from a person that is privileged or confidential").