



## MEMORANDUM

**DATE:** August 20, 2020

**TO:** USAID/Management/Office of Acquisition and Assistance/Cost, Audit and Support Division, Acting Supervisory Auditor, Eleanor C. Jefferson

**FROM:** Director of External Financial Audits Division (IG/A/EFA), David A. McNeil /s/

**SUBJECT:** Examination of Costs Claimed by Development Professionals, Inc. for the Year Ended December 31, 2017 (3-000-20-067-I)

This memorandum transmits the final examination report on costs claimed by Development Professionals, Inc. (DPI) on in-scope awards and subawards for the year ended December 31, 2017. The U.S. Agency for International Development (USAID) Office of Acquisition and Assistance, Cost, Audit and Support Division contracted with the independent certified public accounting firm Brown & Company CPAs and Management Consultants, PLLC (Brown & Company) to conduct the audit. The audit firm stated that it performed its examination in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in generally accepted government auditing standards. The audit firm is responsible for the enclosed report and the conclusions expressed in it. We do not express an opinion on whether the costs claimed by DPI on in-scope awards and subawards are allowable, allocable, and reasonable in accordance with award terms; Part 31 of the Federal Acquisition Regulation (FAR); Agency for International Development Acquisition Regulation (AIDAR); Department of State Standardized Regulation (DSSR); and 2 Code of Federal Regulations (CFR) 200, *Uniform Administrative Requirements, Cost Principles, and Requirements for Federal Awards*, as applicable.<sup>1</sup>

The examination's objective was to express an opinion on whether the costs claimed by DPI on in-scope awards and subawards for the year ended December 31, 2017 are allowable, allocable, and reasonable in accordance with award terms; Part 31 of the FAR; AIDAR; DSSR; and 2 CFR

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<sup>1</sup> We reviewed the audit firm's report for conformity with professional reporting standards. Our desk reviews are typically performed to identify any items needing clarification or issues requiring management attention. Desk reviews are limited to review of the audit report itself and excludes review of the auditor's supporting working papers; they are not designed to enable us to directly evaluate the quality of the audit performed.

200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as applicable. To answer the examination's objective DPI designed its testing procedures to evaluate the internal control environment surrounding DPI's subcontract management process and to determine whether DPI had adequate controls in place for monitoring subcontract costs. Its examination included the reconciliation of the adjusted total costs booked to date and the cumulative amount billed, by award or subaward, for the year ended December 31, 2017 and reported any over/under-billings. The audit firm examined USAID incurred costs of \$1,636,137 for the fiscal year ended December 31, 2017.

The audit firm expressed an unmodified opinion that costs claimed by DPI on in-scope awards and subawards for the year ended December 31, 2017 are allowable, allocable, and reasonable in accordance with award terms; Part 31 of the FAR; AIDAR; DSSR; and 2 CFR 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as applicable, in all material respects. In addition, the audit firm questioned USAID direct costs of \$ 5,008 (\$4,045 ineligible, \$963 unsupported) and identified two significant deficiencies and three instances of non-compliance. Since the questioned costs did not meet OIG's established threshold of \$ 25,000 for making a recommendation, we are not making a recommendation. Nevertheless, we suggest that USAID'S Office of Acquisition and Assistance, Cost Audit and Support Division determine the allowability of the \$ 5,008 in direct questioned coasts and recover any amount determined to be unallowable. Brown & Company also questioned \$ 8,314 in indirect pool costs consisting of \$ 198 in fringe pool, and \$ 8,116 in G& A pool costs. Although we are not making recommendation for the significant deficiencies or instance of noncompliance noted in the report, we suggest that USAID's Office of Acquisition and Assistances Cost, Audit and Support Division determine if the recipient addressed the issues noted.

We appreciate the assistance extended during the engagement

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